



ICT and Shared Services support programme – Call IV – Activity Setting up and Operating Shared Services Centres

Are you planning to set up a Shared Services Centre? Then the ICT and Shared Services programme is right for you.

SCHEDULE

- **Receipt of applications for support: 28 August 2018 – 28 May 2019**

SUPPORTED ACTIVITIES

- Establishing and operating shared service centres.

APPLICANT

The applicant/ beneficiary is a business entity that:

- is a small or medium-sized enterprise according to the definition in Annex I to Commission Regulation (EU) No 651/2014, or a large enterprise.
- is authorised to conduct business corresponding to the supported economic activity which is to be carried out through the project.
- is registered, according to the applicant's statutory declaration, as an income tax payer in any of the EU member states, and has been so continuously for at least two closed tax periods preceding the date of filing the application for support. The applicant notes that it will have to have an establishment or a foreign branch established in the Czech Republic at the moment of receiving the support. The applicant must have the branch registered, as of the first request for payment, in the Register of Licensed Trades,
- based on its statutory declaration, is not in arrears in respect to selected institutions in the country of its registration, or in the country where its branch is registered, or in respect to providers of support from projects co-financed from the EU budget.
- does not have any outstanding liabilities, according to its sworn declaration, based on its employees' wage and salary claims.

SECTORAL DEFINITION

- The aid shall not be provided to projects with outputs directly affecting any of the following sectors:
 - production, processing and marketing of products
 - agriculture, forestry, fishing, aquaculture (CZ-NACE A 01, A 02, A03);
 - coal industry (CZ-NACE B 05, C 19.1);

- steel industry
- synthetic fibre production
- ship building (CZ NACE C 30.11), transport and the related infrastructure (CZ NACE H 49, H 50, H 51)
- production and distribution of electricity and energy infrastructure (CZ-NACE D 35).

KEY CONDITIONS OF THE CALL

- The project must be implemented in the Czech Republic outside the territory of the City of Prague. The actual place of the project implementation is decisive, not the registered office of the applicant/beneficiary.
- The applicant must clearly demonstrate ownership or other rights to the buildings and land plots where the project will be implemented.
- The project must include all mandatory elements listed in the Call for its submission.
- The project does not expect any aid directly linked to the quantities exported (export subsidies), aid to the establishment and operation of a distribution network abroad or any aid to other current expenditure linked to export activity (customs duties, insurance, etc.) or any aid contingent upon the use of domestic goods instead of imported goods.
- The project has not started before the date of filing the application.
- The project must not violate the EU horizontal policies and their basic principles such as equal opportunities (equality of men and women, removing discrimination based on sex, race, ethnic origin, religious belief, world view, disability, age or sexual orientation), equal opportunities and non-discrimination (e.g. due to social exclusion or health environment) and sustainable development (observing the EU and national regulations concerning environmental protection).
- If the applicant is a large enterprise, the applicant must submit a cooperation agreement with the SME.

ELIGIBLE EXPENDITURE

- a) Wages and salaries
- b) Expert services
- c) Rent
- d) Investment

FORM AND AMOUNT OF AID

- The minimum grant provided for a project is CZK 3 million and the maximum grant is CZK 100 million.
- Project aid intensity: small enterprise 45%, medium enterprise 35%, large enterprise 25%.

