



## TRAINING CENTRE PROGRAMME – Call II

Are you considering building or renovating a training centre? Do you need to upgrade your facilities for staff training or to purchase training aids? Are you a small or medium-sized enterprise? If so, the Training Centre Programme has been designed for you.

### TIMETABLE

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Receipt of aid applications:

- 14. 11. 2016 – 14. 2. 2017

### ACTIVITIES SUPPORTED

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- 1) Construction of new training centres.
- 2) Renovation of existing training centres.<sup>1</sup>
- 3) Acquisition of equipment for training facilities – furniture, IT equipment, practical training aids, etc.
- 4) Acquisition of training programmes.

### APPLICANT

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The applicant is a small or medium-sized enterprise which:

- Must, as at the date of submission of the application, be a small or medium-sized enterprise in accordance with Recommendation 2003/361/EC or with Annex No. 1 to Commission Regulation (EU) no. 651/2014.
- Is licensed to operate a business similar to the supported economic activity for which the project is to be implemented (the economic activity supported must be the applicant's primary activity according to the tax returns submitted for the last completed accounting period).
- It must declare in an affidavit that it has been continuously registered as an income tax payer in one of the EU Member States for a period of at least two full tax years preceding the date of submission of the preliminary aid application; the applicant should also realise that it must have established business premises or a branch in the CR at the time the aid is paid

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<sup>1</sup> i.e. renovation of buildings or a part thereof to create a training centre.

- It must declare in an affidavit that it has no debt towards selected institutions in the country in which it is based, or in the country its branches are based or towards aid providers from projects co-financed from the EU budget.
- It must declare in an affidavit that it is not in arrears for wages for its employees.
- It may not have any outstanding obligations arising from a recovery order drawn up on the basis of a Commission Decision, declaring the aid as unlawful and incompatible with the internal market.
- Has completed at least 2 consecutive accounting periods as at the date of submission of the aid application.

## **SECTORAL RESTRICTION**

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- Projects whose outputs relate to sectors classified under CZ-NACE codes (see Annex no. 1) can receive support.
- Projects whose outputs are classified under any of the following sectors are not eligible for support:
  - the manufacture, processing and placing on the market of products listed in Annex no. 1 Part B,
  - agriculture, forestry, fishery and aquaculture (CZ-NACE A 01, A 02, A03).

## **MAIN CONDITIONS OF THE CALL**

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- The project must be implemented on the territory of the CR, outside the Capital City of Prague.
- The applicant must clearly demonstrate ownership or other rights to the property and land where the project is to be implemented.
- The project does not envisage aid for activities associated with export volumes (export subsidies) support for the establishment and operation of a distribution network abroad, or for other standard costs related to export activities (customs, insurance, etc.); or aid contingent on the use of domestic goods in preference to imported goods.
- The project has not started before the date of submission of the aid application.
- The project may not violate EU horizontal policies nor their fundamental principles, such as
  - gender equality
  - sustainable development
- The applicant's financial health, expressed in terms of a simplified economic assessment by the Intermediate Body, may not be lower than 5 points. A Financial investment analysis will be required for projects with total expenditure over CZK 5 million. For projects with total expenditure over CZK 100 million, a so-called economic analysis will be required, which will take into account the project's socio-economic impacts according to a preset classification code. More detailed information is set out in the User Guidelines IS KP14+: Instructions for completing the aid application form.
- There may be only one project implementation site per project.

- The beneficiary is required to store outputs from a project under this Call for a period of at least 5 years from the last aid payment received on the beneficiary's account, i.e. this investment may not be sold or disposed of during the aforementioned period.
- After the sustainability period, the applicant is required to ensure that the training centre is used during at least 30% of the total number of working days in the year. A day of use is calculated as being when the training centre is filled to at least 50% of its capacity and the net training period is at least 3 hours (180 minutes).

## **ELIGIBLE EXPENDITURE**

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- Tangible assets - renovation, construction or demolition of buildings, utilities (newly eligible only in the event the property belongs to the applicant), engineering, project documentation relating to the structural repairs, hardware and networks, technical equipment, other machinery and equipment necessary for providing training.
- Intangible assets – training programme, software and data.
- Minor tangible and intangible assets

## **FORM AND AMOUNT OF AID**

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- The grant provided for a project ranges from a minimum of CZK 500,000 to a maximum of CZK 5 million.
- The maximum level of aid represents 50% of EE.